

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB
Tel: 01285 713691 Email: clerk@kempsfordparishcouncil.net

NOTICE IS HEREBY GIVEN that the Annual Parish Council Meeting will be held on
Tuesday 16th May 2017 at 7.45pm in the Village Hall
The public and press are cordially invited to be present.

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions:
Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.



Teresa Griffin
Clerk

10th May 2017

AGENDA

NOTE: Filming, photographing or audio recording of proceedings is allowed – Council asks that prior to the start of the meeting people notify the Clerk of their intention of record.

1. To elect a Chairman for the ensuing year. Elected Chairman to sign Declaration of Acceptance of Office.
2. To elect a Vice-Chairman for the ensuing year.
3. Councillors to make their Declaration of Acceptance of Office.
4. Apologies.
5. To approve the minutes of the last meeting of Council held 25th April 2017.
6. Matters arising.
7. Disclosure of member's interests.
8. Dispensation requests received
9. Questions from members of the public.
10. To receive a verbal report from Gloucestershire County Councillor if present.
11. To receive a verbal report from Cotswold District Councillors if present.
12. Review of Standing Orders and Financial Regulations.
13. Review Banking and Investment arrangements for safety and efficiency.
14. Review of the Council's Complaints Procedure, Code of Conduct and Publication Scheme.
15. Review of inventory of assets.
16. Review and confirmation of arrangements for insurance cover in respect of all insured risks.
17. To appoint members/representatives for committees and outside bodies:
 - Weymouth Trust
 - Cotswold Canal Trust
 - Highways
 - Footpaths
 - Youth Group
 - School Governors
 - Tree Warden
 - RAF Fairford
 - Planning
 - Police Neighbourhood Co-ordination Group
 - Village Hall Committee
 - Quarries
 - Cotswold Water Park
 - Parish Plan
 - Cross-County Partnership
18. Renewal of Subscriptions
19. Propose plans for 2017/18
20. Planning items (if any)
21. Kempsford Parish Council:
 - Update from meetings attended.
 - To agree grounds maintenance cost allocation for the Top Road site.
22. Finance:
 - To authorise payments to be made and retrospective authorisation of any payments made since last meeting as listed on Finance Report
 - To receive and approve Finance Report, including bank reconciliation.
 - To discuss Independent Auditor's report.
23. Clerks Report
24. Correspondence - For information – Members see appendix
25. To note date for next meeting – 20th June 2017, 7.45pm at Kempsford Village Hall