

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB
Tel: 01285 713691 Email: clerk@kempsfordparishcouncil.net

NOTICE IS HEREBY GIVEN that the Annual Parish Council Meeting will be held on **Tuesday 19th May 2020 at 7.45pm to be held remotely via Zoom Video Software**

The public and press are cordially invited to be present.

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

T. Griffin

Teresa Griffin
Clerk

13th May 2020

AGENDA

NOTE: Filming, photographing or audio recording of proceedings is allowed – Council asks that prior to the start of the meeting people notify the Clerk of their intention of record.

1. To elect a Chairman for the ensuing year. Elected Chairman to sign Declaration of Acceptance of Office.
2. To elect a Vice-Chairman for the ensuing year.
3. Councillors to make their Declaration of Acceptance of Office.
4. Apologies.
5. To approve the minutes of the last virtual meeting of Council held 21st April 2020.
6. Matters arising.
7. Disclosure of member's interests.
8. Dispensation requests received
9. Questions from members of the public.
10. To receive a verbal report from Gloucestershire County Councillor if present.
11. To receive a verbal report from Cotswold District Councillors if present.
12. Review of Standing Orders.
13. Review Financial Regulations.
14. Review Banking and Investment arrangements for safety and efficiency.
15. To consider Council's eligibility to exercise the general power of competence in the future.
16. Review of the Council's Complaints Procedure, Code of Conduct and Publication Scheme.
17. Review of inventory of assets.
18. Review and confirmation of arrangements for insurance cover in respect of all insured risks.
19. Review of Council's policies, procedures and practices in respect of GDPR and freedom of information.
20. To appoint members/representatives for committees and outside bodies:
 - Weymouth Trust
 - Cotswold Canal Trust
 - Highways
 - Footpaths
 - Youth Group
 - School Governors
 - Tree Warden
 - RAF Fairford
 - Planning
 - Police Neighbourhood Co-ordination Group
 - Village Hall Committee
 - Quarries
 - Cotswold Water Park
 - Parish Plan
 - Cross-County Partnership
21. Renewal of Subscriptions
22. Propose plans for 2020/21
23. Planning items (if any):

Ref.	Location	Development	Comment Deadline
20/01456/FUL	Coln Waters Leisure Development	Full application for erection of nine hotel room pods associated with the previously permitted hotel and leisure development	27 th May 2020
20/01457/FUL	Orchard Spa, Coln Park	Full application for erection of two extensions at northern and eastern elevations to existing private spa building	27 th May 2020
20/01388/REM	Marley Lake, Coln Park	Approval of Reserved Matters pursuant to outline permission 16/01818/OUT, to revise details of the siting & design of remaining apartments and hotel rooms, infrastructure hub, associated roads, car parking, access paths, ancillary structures & landscaping	4 th June 2020
20/01379/FUL	Coln Park	Change of unit type at plot w.15	21 st May 2020

24. Kempford Parish Council:
- Resignation of Councillor Sue Griffin
 - Provision of allotments
 - Highways issues
 - Update from meetings attended.
 - Residents reports to Councillors.
25. Finance
1. To authorise payments to be made and retrospective authorisation of any payments made since last meeting as listed on Finance Report
 2. To receive and approve Finance Report, including bank reconciliation.
 3. To review Independent Auditor's Report.
 4. To approve the Annual Governance Statement for the financial year ended 31st March 2020.
 5. To approve the financial accounts and Accounting Statements for the financial year ended 31st March 2020.
26. Clerks Report
27. Correspondence - For information – Members see appendix
28. To note date for next meeting – 16th June 2020 at 7.45pm via Zoom Video Conferencing software

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Planning Matters for Noting

Ref.	Location	Development	Decision
20/00363/FUL	2 Chapel Close, Kempford	Extension to side elevation and insertion of rooflights	Application Permitted

Correspondence - for information

- The Clerk Magazine
- Clerks & Councils Direct Magazine

Forthcoming Events

<u>Date</u>	<u>Attending</u>	<u>Details</u>
• 16 th Jun		Parish Council Meeting
• 21 st Jul		Parish Council Meeting
• 18 th Aug		Parish Council Meeting
• 15 th Sep		Parish Council Meeting