

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

Tel: 01285 713691 Email: clerk@kempsfordparishcouncil.net

To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

Minutes from the Parish Council Meeting of Tuesday 18th April 2023

Present:

Mark Strange (Chair)

Karen Saunders

Neil Green

John O'Connell

Tony Williams

Stephen Andrews (CDC)

Steve Trotter (CDC)

Teresa Griffin (Clerk)

1. **Apologies:** Christine Nugent, Phil Nickson and Dom Morris
2. **Minutes:** Minutes of the Parish Council Meeting held on 21st March 2023 were approved.
3. **Disclosure of member's interests:** None
4. **Dispensation requests:** None
5. **Matters Arising:** None.
6. **Questions from members of the public:** None
7. **County Councillor's Report:** Not present
8. **District Councillors Report:** - A summary of meeting topics and updates circulated to Parish Councillors prior to the meeting, with further discussion on the following -
 - A new portal is open where Council Tax, Business Rates and other benefits/services can be accessed and managed - <https://www.cotswold.gov.uk/council-tax-and-benefits/manage-your-account-online/>
 - Potholes/C124 – We are receiving multiple reports on the poor road conditions and are trying to find out if there has been any progress in looking at this from a cumulative aspect as suggested previously, and the trial being done in the North Cotswolds. With vehicles and cyclists swerving to miss pot holes, plus RIAT fast approaching, there is a sense of it being 'an accident waiting to happen'.
 - There has been another request for arrows on the highway near RAF Fairford to remind motorists on which side of the road to drive. This has been passed to the Highways Manager, together with a request for HGV weight limit reminder signs when leaving Horcott Industrial Estate.
 - Fairford Leisure Facility – a good meeting was held this morning with 2 District Officers and Lake by Yoo representatives. Sports England is putting together a model for this type of project which will be useful. The next meeting to share ideas and discuss programme plan will be on the 17th May. Lakes by Yoo still aim to complete it in 2 years.
 - With regards to the proposed Pye application for Tuckwell Green, we have asked CDC if an access on to the Whelford Road would be acceptable. It would technically be against Local Plan Policy DS3 as we are a non-principle settlement and do not have a NDP which could potentially change this. We will follow up by asking if that position could change if there were to be strong community support for an access onto Whelford Road instead of John of Gaunt.
We have discussed Housing needs Assessments with James Brain and he has provided contact details for a new Officer who will be sorting out priorities for assessments within the Cotswolds. Parish Councillors agreed that following the presentation by Barbara Pond from GRCC at the recent Annual Parish Meeting, we should proceed with organising an Affordable Housing Survey – Clerk to recirculate model survey questions for consideration and tailoring to Kempford.
 - Progress is continuing on the proposed Fairford to Kempford path, particularly with the southern route. Costs have now been obtained and we will be applying for grants.
 - Tony Williams asked if Gloucestershire CC had received a similar amount of funding to the £20 million Wiltshire CC has reported for dealing with potholes. Stephen Andrews advised that he understood GCC received £8 million, but has not seen any revised programme of works that includes how this will be spent.
9. **Kempsford Parish Council**
 - **Councillor vacancies and co-option** – The notice of uncontested election has been published. The 5 nominees have been elected without a contest. Current councillors remain in post until 9 May, when the new councillors take office. It was agreed to advertise the 2 vacancies to be filled by co-option in the May Parish Newsletter with a deadline of the 31st May for applications.
 - **Updates from meetings attended**
 - Tony and John have met a couple of times to try and carry out the Pitch Power assessment of the Hazel

View sports pitch, but cannot get the App to work. Mark Strange offered to help with this. Stephen Andrews was asked if has been able to speak to the Enforcement Officer at CDC about setting up a meeting with the Parish Council and GCC – He will chase up.

- Mark and Karen reported on the Kempford Village Hall Committee Meeting –
 - * Andy Gray will take over as Treasurer and Ian Housley has expressed an interest in becoming Chair.
 - * Coronation Event 6th May - commences at 10.30am with the ceremony being screened. Refreshments provided through the Parish Council’s donation. A tree is to be planted in the garden at the rear of the hall.
 - * There is some concern that the garden may be being accessed when it shouldn’t.
 - * It was noted that the Parish Council have not received minutes from the VH Committee meetings – Karen to request a copy is sent or will forward a copy.
 - * Mark also met separately with Hannah and Molly to progress with the website.
- **Resident’s reports to Councillors –**
 - A resident had reported to John O’Connell that a cherry tree at Cross Tree Crescent is blocking light to their garden. The tree is on Bromford land and they were advised that it is a matter for them to deal with.
 - Karen Saunders reported that a resident was disappointed that the Parish Council had not objected to the planning application for a Ready-mix Concrete Production Plant. After discussion, it was agreed that the resident may have misinterpreted the response, as although it was stated we did not object in principle, we did state an objection to the impact additional associated HGV’s would have without mitigation measures.
 - Christine Nugent received an enquiry from a parishioner asking if the bus stop at Ham Lane could be re-instated as he finds it difficult to get to the bus stop at the other end of the village, as he only has one arm and one leg and finds walking very painful. She rang Stagecoach and was told the Parish Council would need to contact GCC and ask why it was taken away and could it be re-instated - Clerk emailed them yesterday.
 - Karen Saunders reported that Andy Lee has requested a meeting to discuss resurrecting the Kempford Speedwatch Group.

10. Planning & Licensing –

Ref. 23/00832/FUL Full application for Erection of two storey extension to dwelling with attached two bay car port, single storey extension to existing garage/garden store at 1 The Knoll, Kempford –
No comment

11. Finance

1. The following bills paid between meetings were approved:-

002320	SSE (power Dunfield defib/Reevey sign)	£5.13 inc. VAT
002321	GAPTC (annual subscription)	£286.60
002322	CDC (Newsletter printing)	£84.70
002323	C Nugent (mileage expenses & card)	£48.50

The following bills were approved to be paid:-

002324	Village Hall Kempford (replacement for lost canx. cheque)	£150.00
002325	Village Hall Kempford (Hall rental 2023/24)	£325.00 inc. VAT
002326	T Griffin (ASW camera & printer paper)	£556.50
002327	John O’Conner (Kempford grass April)	£257.90 inc. VAT
002328	GAPTC (Internal Audit)	£180.00
002329	T Griffin (wages and use of home) Note. Increase in salary spinal point as per contract.	£568.84
002330	HMRC (PAYE)	£83.80
Receipts since last meeting:		
	Bank Interest	£40.32
	HMRC (VAT repayment for yr ending 31 Mar 23)	£1,068.05

2. The Finance Report was agreed and approved.
3. To review and approve the Annual Governance Statement for the financial year ended 31st March 2023 – postponed until the May meeting
4. To approve the financial accounts and Accounting Statements for the financial year ended 31st March 2023 - postponed until the May meeting

5. To consider exemption criteria for limited assurance review exemption and approve certificate - postponed until the May meeting

12. **Clerks Report –**

- Wain Homes have agreed to transfer the 2 areas of open space between Swynford Close and John of Gaunt to the Parish Council. Council agreed it is happy for them to proceed straight to transfer, without the need to involve our solicitors.
- The first ASW camera device has been installed at Whelford and requires some adjusting as it only appears to be picking up lorries and other heavy goods vehicles.
- The use of Longdoles Lane by large lorries delivering to Coln Park's new maintenance building site was reported and stopped. Planning conditions explicitly stated that Dudgrove Lane and Longdoles Lane were not to be used. There is also a weight limit on Longdoles Lane.
- **Correspondence –** All correspondence received via email has been circulated.
 - The Local Government Boundary Commission Consultation – no comment.
 - Land Registry request for all land in England to be registered by 2030 – Clerk to contact our solicitor to request the previously identified areas of un-registered open spaces be registered.
 - 20mph speed limits and forthcoming GCC Consultation - An email was received from Peter at 20's Plenty Chalford asking if we would support the 20mph proposal. It was agreed our original response still stands, in that we prefer to concentrate our efforts in getting motorists to comply with the existing 30mph limits.

13. **Date of next meeting –**Annual Parish Council Meeting 18th May 2023

Copies:- Mrs Nugent, Mr Green, Mrs Saunders, Mr Williams, Mr Nickson, Mr Strange, Mr O'Connell, CD.Cllrs, C.Cllrs.

Meeting ended at 9:20pm