

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

Minutes from the Parish Council Meeting of Tuesday 16th June 2020

Meeting held remotely using video and telephone software.

Present:

Tony Williams (Chair)	Jerry Stokes	Parishioners:-
Phil Nickson	CD Cllr Stephen Andrews	Mel Denny
Alison Ward	CD Cllr Steve Trotter	Chris Prevett
Mark Strange	Teresa Griffin (Clerk)	Josie Goodinson

1. **Apologies:** Ray Theodoulou and Christine Nugent
2. **Minutes:** Minutes of Annual Council Meeting held on 19th May 2020 were approved. The Chairman to sign hard copy when delivered.
3. **Disclosure of member's interests:** None
4. **Dispensation requests:** None
5. **Matters Arising:** None.
6. **Questions from members of the public:** The chair welcomed members of the public to the meeting and invited questions. Two parishioners expressed an interest in the councillor vacancy and the chair advised them of the procedure for applying and how the position would be advertised. Josie Goodinson expressed an interest in learning about local planning issues and how the system works.
7. **County Councillor's Report:** Not present.
8. **District Councillors Report:** -
Stephen Andrews reported –
 - Waste Collection. Now back to the "normal" collection schedule including collection of Green Bins. The licence for Green Bins has been set at £30.00 for the remaining ten months of fortnightly collections.
 - COVID-19 Business Packs. Now available from District Councillors for local businesses that may wish to put up signs about social distancing. I don't think that any will be needed in Kempford, although I will keep packs for The George and the two Village Halls.
 - The CDC Annual Council Meeting last week saw:
 - My appointment as Chair of Overview and Scrutiny - our first meeting will be toward the end of July
 - The continued involvement of Cllr Steve Trotter of the Planning Committee.
 - Agreement to continue to review the Adopted Cotswold District Local Plan (2011 to 2031).
 - The (contested) decision to not appoint any further Honorary Alderman and to amend the constitution accordingly.
 - The agreed decision to proceed with a "COVID Awards".
 - A number of procedural and related constitutional changes. The most significant of these was the decision to establish a "Statutory Officer Appointments and Performance Committee".
 - Wellbeing Programme. Study on lessons to be learnt from COVID-19 response just starting
 - The retirement of Nigel Adams and the (temporary) appointment of Christine Gore pending recruitment of a successor

Steve Trotter reported –

 - World Jungle, a company who has previously provided children's activities in Lechlade, has recently secured funding of £290,000 from the National Lottery to provide activities and opportunities for young people in the Cotswolds over the next 3 years. The Clerk was advised to contact World Jungle to see if they are able to provide an activity locally.
 - The first virtual planning meeting was held last week at which a very controversial decision was made for an application at Fairford.
9. **Kempsford Parish Council**
 - **Co-option of new councillor** – A draft Co-option Policy document and advert for the current vacancy had been circulated to councillors prior to the meeting. Tony Williams proposed adopting the Policy and Mark Strange seconded it – Policy adopted. The Advert was approved and to be published on the website and in

the Parish Newsletter. Applications to close on Monday 13th July 2020 and a decision to be made at the next meeting on 21st July 2020.

- **Complaint regarding traffic noise and speeding at Whelford** – A response has already been sent to the resident explaining that part of the issue with traffic noise in the particular location is as a result of the poor road condition, and that this is due to be resurfaced shortly. There has been a noticeable increase in speeding since the lifting of lockdown measures. The recent Community Alert briefings have confirmed this is the case in other areas too. The Clerk was asked to contact the Police to ask if speed checks could be carried out in the Parish. The resident was also informed of the Community Speed Watch Group and that they are always looking for new volunteers.
- **Update of website to comply with new Accessibility Regulations** – Mark Strange has looked at other neighbouring Parish Councils and noted that the majority use WordPress Software to run their websites. This is much easier to incorporate the required features than the software we use, and it may even be built in as standard. The Clerk to contact current website provider to find out what other options are available. Steve Trotter suggested contacting Lechlade Assistant Town Clerk Ali to ask about their system.
- **Update on land transfer at Hazel View, Kempsford** - An email update on the current position was received last week and covered the following –
 - Top dressing the sports pitch – It is currently the wrong time of year for this to be done. Council agreed but it is something that must be done prior to any handover.
 - Re-opening the play area/MUGA and cleaning process required to do so – no resources to undertake this so recommend keeping them closed until Government advice changes permitting full use without the need for regular cleaning.
 - ‘No Dogs’ signs – The Play Area sign states ‘No Dogs’ and it suggested an additional sign be put up by the MUGA. As previous signs put up by the council have been removed it was agreed to put up new signs stating the reason why dogs should not be allowed i.e. *Toxocara canis*. This to be included in the Parish Newsletter also.
 - Progression of S278 – all works completed except pedestrian crossing.
 - Street lighting – problem escalated with SSE and hoping for completion dates shortly.

A further problem was identified this week when a Hazel View resident’s house sale looked like it would fall through due to the road not being adopted. A copy of the update from Persimmon to be passed to the buyer’s solicitor, which will hopefully resolve the problem.

Clerk to contact GCC to confirm position with S278.

- **Updates from meetings attended** –
 - Tony Williams and Teresa Griffin walked the Lakes by Yoo site to look at areas that are current being considered in planning applications. Tony Williams highlighted the importance of retaining the separation between the Country Park and the Lake by Yoo site. It was agreed that a site meeting would be helpful once the application for the Country Park Visitor Centre is open to consultation.
 - Mark Strange attended two Kempsford Village Hall meetings. The regular meeting was mainly focused on finances and the need to contact regular hirers to find out if and when they may restart. Stephen Andrews is to be contacted regarding grants.
The second meeting arose following a suggestion that the hall could be used by the school to assist with pupils returning. Apart from ensuring the Post Office could continue to operate there is not many obstacles. The details need to be looked at further.
 - Teresa Griffin reported that she had met our local PCSO at Whelford Pools Nature Reserve to show him where the burnt out bird hide was. He was also put in touch with the neighbouring landowner who possibly has video footage that may assist them with their investigation.
- **Residents reports to Councillors** –
 - Jerry Stokes has been contacted by a couple of residents who have had difficulty obtaining the brown waste sacks from CDC, and they do not have black bins. Stephen Andrews offered to look in to it.
 - A resident contacted the GCC Planning Officer responsible for the Manor Farm Quarry raising a couple of concerns. The Planning Officer will look in to the possibility of holding a virtual Liaison Meeting with Aggregate Industries to discuss this and the regular update.

10. Planning –

- Notification of planning application 20/01803/COMP was received earlier today. Councillors to look at and circulate any comments.

11. Finance

1. The following bills paid between meetings were approved:-

002087	GAPTC (Independent Audit)	£165.00
002088	J&T Chesterman (May grass-cutting)	£520.00
002089	Viking Direct (stamps x 100)	£70.74
002090	T Griffin (Exp's signs, paper & gloves)	£24.81 inc. VAT
002091	T Griffin (wages & use of home)	£435.15
002092	HM Revenue & Customs (PAYE)	£52.20

The following bills were approved to be paid:-

002086	Zurich Municipal Insurance	£455.41
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- It is likely that 2 new batteries will be required for the mobile speed sign as it is not working. Richard Caswell is in discussion with the supplier.

2. The Finance Report having been circulated to councillors prior to the meeting was agreed and approved.

12. **Clerks Report –**

- The Pension Re-declaration has been completed.
- The Audit Notice and Summary of Rights have been published on the website and noticeboard. The inspection period commences on the 17th June and ends on the 28th July. The AGAR and associated documents to be sent to PK Littlejohn on the 30th July 2020.
- A form requesting the removal of Sue Griffin as cheque signatory has been signed by Mark Strange and Christine Nugent, and sent to Lloyds Bank.
- An email was received from a member of the public enquiring about the previously proposed old railway line cycleway. Steve Trotter advised that Lechlade Town Council will be discussing applying for funding to undertake a feasibility report, the previous one being done over 10 years ago.

13. **Correspondence** – All correspondence received via email has been circulated.

14. **Date of next meeting**

21st July 2020 to be held remotely using Zoom software.

The chair asked if any of the public present had any questions on what has been discussed. Josie Goodinson offered to assist in any way possible with opening footpaths and cycleways.

Meeting ended at 9.05pm

Copies:- Mrs Nugent, Mr Stokes, Ms Ward, Mr Williams, Mr Nickson, Mr Strange, CD.Cllrs, C.Cllrs.