

# KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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## To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

Minutes from the Parish Council Meeting held Tuesday 17<sup>th</sup> March 2020

### Present:

|                       |                        |                         |
|-----------------------|------------------------|-------------------------|
| Tony Williams (Chair) | Mark Strange           | CD Cllr Stephen Andrews |
| Phil Nickson          | Sue Griffin            |                         |
| Alison Ward           | Teresa Griffin (Clerk) |                         |

1. **Apologies:** Ray Theodoulou and Christine Nugent
2. **Minutes:** Minutes of Meeting held on 18<sup>th</sup> February 2020 were approved and signed by the Chair.
3. **Disclosure of member's interests:** Phil Nickson declared a pecuniary interest in Planning Item 20/00752/FUL.
4. **Dispensation requests:** None
5. **Matters Arising:** None.
6. **Questions from members of the public:** None present.
7. **County Councillor's Report:** Not present.
8. **District Councillors Report:** -  
Stephen Andrews reported -
  - CDC is looking at different ways of holding virtual meetings. With regards to planning, at present we have no idea what will happen to applications that cannot be decided under delegated powers. There will need to be some sort of system where District Councillors can keep in touch with their Parish and Town Councils.
  - There have been issues with the road closure in Kempsford. The Clerk advised that the Regional Highways Manager had called and would like to meet up to discuss the outstanding works at Top Road Corner and any other issues within the Parish, and also to introduce our new local Highways Manager.
  - Mark Strange asked if funerals can continue given the current situation. Stephen advised that providing they are not considered 'public' and family members can obtain a 2 metre distance between them then yes, they can continue.
9. **Kempsford Parish Council**
  - Council resolved to adopt the Grant Policy.
  - Workplace Pensions Re-enrolment – Although the Clerk does not qualify for a work place pension, a declaration still needs to be done by the 1<sup>st</sup> September 2020.
  - It was agreed to postpone the Annual Parish Meeting until further notice. Groups, clubs and organisations will be offered the opportunity to submit a draft report to be published on the website.
  - Sue Griffin advised that she has given a letter of resignation to the Chair. The Clerk to look at procedure for co-opting a replacement.
  - **Updates from meetings attended –**
    - Alison, Sue and Teresa met with Coln Park to discuss concerns over access to the conservation lake from adjacent plots. They are reluctant to fence the perimeter because of the appearance. A number of other ideas were discussed including planting of prickly shrubs/vegetation. There was a further discussion about the need for a restaurant, and that it would need to be open to the public to make it viable. They have not yet decided what to do with the farm buildings when construction is finished. Alison to type up notes from the meeting and circulate to Mike Napper.
    - Jerry, Mark and Stephen attended the RAF Community Liaison meeting. Parking issues will be discussed at a separate meeting. There is a chance that Mildenhall may not be closed and a decision will be made as part of European Base Review. This may also affect which planes come here. Questions were asked about the location of planes on base and how the noise affects local communities. A plan was shown and the reason why certain planes have to park in some areas explained.
    - Mark Strange reported on the Kempsford Village Hall Committee Meeting – All bookings are being cancelled and there is concern over loss of income. They have asked if there is anything the Parish Council can do to help, including paying for our bookings up front for the year. The Clerk advised that storage and hall rental is normally paid up front for the whole year when invoices are received in April. Stephen Andrews offered to look in to CDC Community grants. It was suggested the committee get in touch with GRCC who may be able to offer advice as all village halls will be facing the same problem.
  - **Residents reports to Councillors –**

- Welcome Leaflet – The idea of producing a Welcome Leaflet for new residents appears in principle to be supported by those who have discussed it. The idea was to take advantage of clubs/organisations present at the Annual Parish Meeting to explore further. In terms of identifying new residents, one suggestion would be through the Church, Pub, School and Parish Council together with word of mouth.
- Phil Nickson reported receiving a number of complaints about the poor signage for the road closure at Kempford.
- Alison Ward advised that her neighbour had reported to GCC the flooding that arises by his property from the High Street.
- Tony Williams reported that a resident has been in touch with regards to support for the community during the corona virus outbreak. It was agreed that a notice should be put up on the noticeboards, website and in the Parish Newsletter asking residents to act in a neighbourly manner and help others when needed. Sue Griffin advised that a group has been set up in Whelford to match volunteers with those self-isolating or needing help. It was agreed to check with the newsletter distributors if they are happy to continue delivering the newsletter and with other neighbouring councils what they are doing. Gloves will be offered to those that are happy to continue.

10. **Planning –**

| Reference    | Location   | Proposal   | Decision   |
|--------------|--|--|------------|
| 20/00752/FUL | Paradise Farm, High Street, Kempford                   | Full application for use of land for siting of 2 shepherds huts and a welfare facility block (Sui Generis Use) | No Comment |
| 20/00904/TPO | Land to the east of Manor Lodge, High Street, Kempford | Works to trees with a TPO for fell lime tree as shown in submitted photos.                                     | No Comment |

11. **Finance**

- The following bills were approved to be paid : -
 

|        |  |                  |
|--------|--|------------------|
| 002068 | Kempford Brownies (donation)                             | £200.00          |
| 002069 | S Griffin (tree for Dunfield triangle)                   | £51.72 inc. VAT  |
| 002070 | T Griffin (website hosting charge & anti-virus software) | £110.01 inc. VAT |
| 002071 | GAPTC (annual subscription)                              | £334.46          |
| 002072 | T Griffin (wages & use of home)                          | £453.79          |
| 002073 | HMRC (PAYE)  | £67.20           |
- The Parish grass cutters have advised that for the forthcoming year the cost of cutting will increase as follows –
  1. Kempford Churchyards – an increase of £20 per cut
  2. Kempford open spaces – an increase of £10 per cut
 The price increases were approved.
- The Finance Report was circulated and agreed.

12. **Clerks Report** – Richard Caswell has replaced the noticeboard by the George but there is a problem locking it. Tony to check if he has a suitable padlock.

13. **Correspondence** - Publications and correspondence circulated to Councillors.

14. **Date of next meeting**

21<sup>st</sup> April 2020 at Kempford Village Hall

Meeting ended at 8.55pm

Copies:- Mrs Griffin, Mrs Nugent, Mr Stokes, Ms Ward, Mr Williams, Mr Nickson, Mr Strange, CD.Cllrs, C.Cllrs.