

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

Minutes from the Parish Council Meeting of Tuesday 21st April 2020

Meeting held remotely using video and telephone software.

Present:

| | | |
|-----------------------|------------------------|-------------------------|
| Tony Williams (Chair) | Mark Strange | CD Cllr Stephen Andrews |
| Phil Nickson | Sue Griffin | CD Cllr Steve Trotter |
| Alison Ward | Jerry Stokes | Teresa Griffin (Clerk) |
| Christine Nugent | GC Cllr Ray Theodoulou | |

1. **Apologies:** None
2. **Minutes:** Minutes of Meeting held on 17th March 2020 were approved. Jerry Stokes to sign hard copy when delivered.
3. **Disclosure of member's interests:** None
4. **Dispensation requests:** None
5. **Matters Arising:** None.
6. **Questions from members of the public:** None present.
7. **County Councillor's Report:** Ray Theodoulou reported –
 - The County Council is mostly in lockdown with no meetings being held. The first meeting trialling the virtual method is likely to be in May and will start with Health & Safety and possibly planning. The County will be using Jabber video software.
 - Daily updates on the Covid 19 situation are being sent out by email. It is a very stressful time for everyone working in adult care. I am sad to report the death of social worker in adult care.
 - The reported problem of badgers is worrying and if a response from GCC Highways is not received tomorrow, I will chase it up.
 - The owner of Lakes by Yoo and his residents are making a financial contribution to the community. Stephen Andrews added that currently the fund has reached £120,000 and it will be given to the Friends of Fairford and Lechlade Communities to distribute amongst other community groups. The plan is to use the money to meet any immediate costs in the community but also for recovery at a later date.
 - I have been in contact with Andrew Doherty regarding the recycled items collected. What used to happen is that a home would be found with re-processors, but due to the current increase some are not taking any more or paying for it. This will leave a potential hole in CDC's accounts. CDC has been unable to confirm the extent of the problem. I understand that tomorrow the Government will be distributing more money to the Shires and 2nd tier authorities. CDC is financially under pressure and today I heard that they will be shelving the multi-storey car park idea.
8. **District Councillors Report:** - Stephen Andrews reported –
 - Waste collection is proving to be an issue, particularly the suspension of green waste collection. Nationally, in the first week of shutdown 38% of councils stopped collection of green waste. At an informal Cabinet Meeting it was advised that the Cabinet member for Waste will be producing a report for next week on the cost of restarting the green waste collection. With everyone at home there is more waste in general and some of the trucks normally used for green waste have been diverted on to other collections. Tony Williams reported a few issues with food waste collection in Kempsford over the last few weeks. The Clerk reported that there has been fly tipping of green waste at Longdoles Lane. Stephen Andrews advised that this should be reported through the website.
 - There has been an increase in bonfires and a press release asking residents not to burn has been issued.
 - Planning and other issues are continuing as sort of normal. Applications are still being dealt with and assessed. The Planning Committee have not met and there are no plans to do so at the moment. This means that any application could be appealed due to non-determination, but the problem then is that the Planning Inspector is also not working either.
 - There are no plans for all councillors to meet virtually at the moment. There are two informal groups meeting weekly which is enabling pressure to be put on certain things.

- One thing councillors have been asked to do is contact all the very vulnerable people within their wards that have not so far stated they have been contacted by any other means, to make sure they are being looked after. It estimated that this is between 100 and 150 people for this area.

Steve Trotter reported –

- Lechlade has set up a virtual phone number for residents requesting help. This is being managed by the Lions and can be accessed by 5 people.
- There is a Covid 19 WhatsApp group with around 90 members which is working well for collection of prescriptions and food.
- All the complaints over the last three weeks have been regarding green bins, fires and fly tipping.

9. Kempsford Parish Council

• Updates from meetings attended –

- Mark Strange reported on a virtual meeting of the Kempsford Village Hall Committee. They may have found a new treasurer. The committee are looking at where they can reduce their outgoings and also what funding support is available.

• Residents reports to Councillors –

- There have been a few complaints of people using the sports pitch after it was closed.
- A resident of Whelford would like to construct a structure in the bottom of the phone box so it can be used as a library. This idea was supported, but due to the current restrictions couldn't be opened as a library until restrictions are lifted.
- Persimmon has not cut the grass at Hazel View, presumably due to their contractors not working. The Clerk was asked to email them offering the services of the Parish Council contractors at their cost if it will not be done soon.

10. Planning –

| Reference | Location | Proposal | Decision |
|--------------------------------|--|--|---|
| 20/00363/FUL – New details | 2 Chapel Close, Kempsford | Full Application for Extension to side elevation and insertion of rooflights | No comment |
| 20/00933/REM | Claydon Pike London Road Lechlade | Approval of Reserved Matters for details of the appearance, layout, scale and landscaping of 11 units within part of Area 4 (Silt Ponds) | Comment on need to fence conservation lake |
| 20/01001/FUL & 20/01002/LBC | Townsend Farmhouse, Whelford | Full application for proposed conversion of existing outbuilding and reinstatement of pitch roof forming ancillary accommodation | No comment |
| 20/01080/FUL | Plot W.19 Coln Waters Leisure Development. | Full application for change of unit type | No objection providing conservation lake is fenced |
| 20/01062/FUL | Land at Wayside, Totterdown Lane, Fairford | Full application for erection of 7 no. dwellings together with associated access, parking and landscaping | No objection if no increase in water discharging in to Dudgrove Brook |
| 20/01315/TCONR | 5 The Wharfings, Kempsford | Fell Beech tree | Clerk to find out the reason given for wanting to fell the tree. |

11. Finance

1. The following bills paid between meetings were approved:-

| | | |
|--------|---|----------------|
| 002074 | CDC (newsletter printing Feb/Mar) | £128.28 |
| 002075 | SSE (power defib & speed sign) | £9.53 inc.VAT |
| 002076 | C Nugent (mileage expenses) | £67.50 |
| 002077 | T Griffin (Exp's gloves/laminating pouches) | £16.41 inc.VAT |
| 002078 | CDC (newsletter printing Apr) | £61.13 |

The following bills were approved to be paid:-

| | | |
|--------|--|------------------|
| 002079 | T Griffin (wages & use of home) | £534.59 |
| 002080 | HM Revenue & Customs (PAYE) | £76.80 |
| 002081 | T Griffin (Zoom software subscription) | £143.88 inc. VAT |
| | Adobe software subscription (due 4 th May 2020) | £156.89 inc. VAT |

Council approved the Clerks annual salary increase to SCP 21 as per her contract.

2. The Finance Report was circulated and agreed.
 3. Approval of Annual Governance Statement – postponed as forms not yet received from external auditor.
 4. Approval of Financial Accounts and Accounting Statements – postponed as forms not yet received from external auditor. The increase in provision of ear-marked funds as circulated was approved.
12. **Clerks Report** – Nothing to report
 13. **Correspondence** – All correspondence received via email has been circulated.
 14. **Date of next meeting**
Annual Parish Council Meeting 19th May 2020 to be held remotely using Zoom software.

Meeting ended at 9pm

Copies:- Mrs Griffin, Mrs Nugent, Mr Stokes, Ms Ward, Mr Williams, Mr Nickson, Mr Strange, CD.Cllrs, C.Cllrs.