

# KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

Tel: 01285 713691 Email: [clerk@kempsfordparishcouncil.net](mailto:clerk@kempsfordparishcouncil.net)

## To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

Minutes from the Parish Council Meeting of Tuesday 16<sup>th</sup> February 2021

Meeting held remotely using video and telephone software.

### Present:

Tony Williams (Chair)	Karen Saunders	Stephen Andrews (CDC)	Dom Morris
Mark Strange	Christine Nugent	Steve Trotter (CDC)	
Jerry Stokes	Phil Nickson	Teresa Griffin (Clerk)	

1. **Apologies:** None
2. **Minutes:** Minutes of the Council Meeting held on 19<sup>th</sup> January 2021 were approved. The Chairman to sign hard copy when delivered.
3. **Disclosure of member's interests:** None
4. **Dispensation requests:** None
5. **Matters Arising:** None.
6. **Questions from members of the public:** Dom Morris, who has been selected as the Conservative candidate in the forthcoming GCC elections, introduced himself. The purpose of attending the meeting is to gain an understanding of the issues surrounding Kempford and help wherever he can.
7. **County Councillor's Report:** Not present
8. **District Councillors Report:** -  
Stephen Andrews reported –
  - Election May 2021 – The formal position is that work continues to assume an election in May. There is a push to advertise Postal Voting. Normal electioneering activity such as canvassing/leafleting or travel to other towns is not considered “essential” under current COVID-19 regulations.
  - Budget Draft – The next draft version of the Budget was considered together with the Corporate Plan by the O&S Committee on the 2<sup>nd</sup> Feb, and Cabinet on the 8<sup>th</sup> February. It will be presented to Full Council on the 24<sup>th</sup> February.
  - Car Park Charges – this remains a “live” issue with cashless payment to be phased in from 1<sup>st</sup> March to October 2021.
  - Community Project Fund – now called ‘Crowdfund Cotswold’ is holding a launch event on the 22<sup>nd</sup> February. Mark Strange has suggested to Kempford Village Hall Committee that it may be useful for someone to attend.
  - COVID-19 Lockdown – I am interested in any issues with local support to the vulnerable.
  - Water Park – The Multi Agency meeting to discuss ASB issues held on the 28<sup>th</sup> January confirmed its scope as whole of the Waterpark.
  - Flooding –
    - Has the Kempford Emergency Plan been updated? Clerk confirmed it is in the process of being done.
    - Geoffrey Clifton-Brown is hosting a Flood Resilience Meeting on the 5<sup>th</sup> March via Zoom. Tony Williams will apply to attend.
    - The Flood Forum held on the 11<sup>th</sup> February did not appear to include the points raised by Kempford. Tony Williams advised that he has not received a reply to his email
    - The wider impact of excess water at the Kempford Quarry should be discussed with Fairford as the Dudgrove Brook catchment includes Totterdown and Horcott Lakes. Tony Williams advised that this is one of the points he raised in his email to CDC. Phil Nickson raised a number of points that could potentially impact on the flood situation, including the raising of the Marston Meysey end of the runway.
  - Public Open Space in New Developments - I continue to use Hazel View, Kempford as an example of problems that can occur. Phil Nickson advised that he will be contacting Persimmon to see if he can get some results on the outstanding issues.
  - Planning -
    - There is a relatively new process of ensuring items are only brought to the Planning Committee for Planning Reasons which appears to have resulted in only two or three items being brought forward to Committee each month.

- Coln House School – Fairford Council has commented that they would like it to be used more as a community asset than have houses built upon it. The Rugby Club have also commented to support this. There is a recommendation to approve the Applestone Court application. This is the building the other side of the road.
- Castle Eaton has an application to increase the capacity of its anaerobic digester with possible impact on traffic along the C114 and its junction with the A419. It is understood that a proper Highways assessment may not have been carried out. Tony Williams advised that he has been in touch with Castle Eaton Parish Council.

Steve Trotter reported –

- Further to what Stephen Andrews reported, it is becoming much harder to get planning applications to Planning Committee. There appears to be a sub-committee which looks at every referral from councillors and decides whether there are enough planning grounds to question the Officers recommendation. Whether this is due to lack of resources I am not sure.

## 9. **Kempsford Parish Council**

- **Councillor Co-option** – We have not received notification from CDC of the need for an election. Once confirmed, it was agreed that the deadline for applications should be Friday 12<sup>th</sup> March, and a decision will be made at the meeting on the 16<sup>th</sup> March 2021.
- **Grass-cutting Contract** – Councillors considered and discussed all tenders received. It was agreed to award the contract to Westlea Landscaping. Clerk to notify all applicants.
- The following documents were reviewed and agreed no changes necessary:
  - Information Audit,
  - Privacy Notice for staff, councillors & role holders,
  - General Privacy Notice,
  - System of internal control and Risk Assessment Schedule

It was noted that due to the Covid restrictions Christine Nugent has been unable to visit the Clerk's house to inspect the books as part of the Internal Control Procedure. The accounts files will be delivered to Christine for inspection and copies of the spreadsheets to be emailed.

- **Aggregate Industries Footpaths proposals** – RAF Fairford have advised that although the US side have no objection to a potential new footpath alongside Site 16, MOD Safeguarding would object due to it being within what is called an Inhabited Building Distance. Clerk to draft a response and circulate by email. Karen Saunders reported receiving a request from Jonathan MacIntosh at Great Farm, for a meeting to discuss footpaths. It was agreed that Tony and Karen would attend. Karen to organise a date.
- **Flooding issues within the Parish** – Tony Williams circulated a draft letter to Thames Water outlining the recent issues in Kempsford. Councillors agreed it should be sent and a copy put on the Parish Council website.
- **Updates from meetings attended** –
  - Mark Strange reported on the recent Village Hall meeting. Nothing is happening due to the current restrictions. It was agreed to discuss the future plan and funding when events and bookings resume. A further application may be made to the Community funding provided by Lakes by Yoo.
- **Residents reports to Councillors** –
  - Phil Nickson advised that new developments are required to install decent broadband connection, and questioned if Oakley Flats and Cross Tree Crescent developments would provide an opportunity for other residents to obtain an improved service. Clerk to contact Claire Thomas at Bromford. Stephen Andrews reported that Open Reach has a scheme running for rural areas and he will follow up on this.
  - A request for a further dog waste bin along Top Road towards Dunfield has been received. It was agreed to purchase one for triangle at the end of the road.

## 10. **Planning –**

Ref	Location	Proposal	Decision
21/00030/FUL	The Stables, Totterdown Lane, Fairford	Full application for Retrospective change of use to commercial workshop (Class B2) & storage (Class B8)	No comment
20/04418/FUL	Plot W15 Coln Waters, Lechlade	Full application for erection of swimming pool and extension to deck	No comment

## 11. **Finance**

- The following bills paid between meetings were approved:-
 

002137	Information Commissioner (Data protection fee)	£40.00
002138	R Caswell (Maintenance)	£95.00

 The following bills were approved to be paid:-
 

002139	CDC (Newsletter printing)	£77.64
--------	---------------------------	--------

002140	CPRE (membership renewal)	£36.00
002141	T Griffin (exp's – A Ward Gift less IONOS refund)	£3.95
002142	T Griffin (wages & use of home)	£481.49
002143	HM Revenue & Customs (PAYE)	£63.60

Receipts since last meeting:

Bank Interest	£ .40
---------------	-------

2. The Finance Report having been circulated to councillors prior to the meeting was agreed and approved.

12. **Clerks Report –**

- There may have been a speed survey carried out in Whelford recently as a box was attached to a pole near the telephone box, although there were no strips across the road. Jerry Stokes advised it could be a vehicle counter.
- We are still awaiting confirmation from Highways that the proposed road closure at Ham Lane will be overnight or not prevent access to residents.

13. **Correspondence –**

All correspondence received via email has been circulated.

14. **Date of next meeting** – 16<sup>th</sup> March 2021, to be held remotely.

Meeting ended at 9.05pm

Copies:- Mrs Nugent, Mr Stokes, Ms Ward, Mrs Saunders, Mr Williams, Mr Nickson, Mr Strange, CD.Cllrs, C.Cllrs.